

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of August 25, 2004

Members Present: Paul Anderson, Reginald Bancroft, Mark Livings, Tom Davis and G. Martin Henry Jr.

Members Absent: Dave Tyler and Frank Smith (Alternate)

Others Present: WPCA Chief Operator, Ed Alibozek; WPCA Attorney Hal Cummings; and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the East Windsor WPCA Administration Building.

I. Designate Alternate to Sit for Absent Member – G. Martin Henry Jr. served as a voting member for absent member Dave Tyler.

II. Acceptance of Minutes July 28, 2004

Motion: To accept the Minutes July 28, 2004.
Bancroft/Livings
Passed unanimously.

III. Payment of Bills

Motion: To authorize payment of the August 25, 2004, bill sheet in the amount of \$36,816.12
Livings/Bancroft
Discussion: Mr. Alibozek explained several of the bills including a bill from Alert Scientific for an annual inspection and calibration of meters, a bill from Cota Construction for manhole raising, half of which was paid by the Public Works Department, a bill from Graybar Electric for an Ethernet Port Expander for the plant computer system upgrade, a Home Depot bill for materials to expand the height of railings to comply with OSHA regulations and a bill from Riek Engineering for the plant computer system upgrade.
Passed unanimously.

Attorney Hal Cummings arrived at this point and remained until adjournment.

IV. Visitors – none.

V. Receipt of Applications - none

VI. Approval of Applications

Southern Auto Auction, 161 So Main St, Addition to Arbitration Building

Information has been received from Town Engineer, Len Norton and the estimated additional flow data appears reasonable.

Motion: To approve the application of Southern Auto Auction, 161 So Main St, Addition to Arbitration Building.
Bancroft/Davis
Passed unanimously.

VII. Legal

Attorney Cummings reported that he has all of the easements for the Prospect Hill Road Sewer Project and he will record them along with mylars at Town Hall on Friday. A copy of one of the easement agreements was distributed and discussed.

VIII. Public Hearing Scheduled at 7:30 p.m.

Motion: To suspend the regular meeting for the purpose of holding the public hearing at 7:30 p.m.
Bancroft/Livings
Passed unanimously.

Motion: To open the public hearing as published for Lawrence Tribble, 32 Abbe Rd. through The Depot LLC, 28 Hillside Farms Dr.
Livings/Bancroft
Passed unanimously.

There was no one present for Lawrence Tribble, 32 Abbe Rd. Mr. Alibozek explained that this is an existing residential property and none of the FCC has been paid. Mr. Anderson remarked that further discussion of the impact of this connection to the Scout Hall Pump Station would be needed.

There was no one present for Laurel View Estates LLC, 45 Laurel Circle. Mr. Alibozek explained that this is a single-family manufactured mobile home, and one-half of the FCC has been paid.

There was no one present for Laurel View Estates LLC, 14 Rose Court. Mr. Alibozek explained that this is a single-family manufactured mobile home, and one-half of the FCC has been paid.

There was no one present for The Depot LLC, 25 Hillside Farms Dr. Mr. Alibozek stated that this is a single-family property in an active adult community and one-half of the FCC has been paid.

There was no one present for The Depot LLC, 28 Hillside Farms Dr. Mr. Alibozek stated that this is a single-family property in an active adult community and one-half of the FCC has been paid.

Motion: To close the public hearing.
Bancroft/Davis
Passed unanimously.

Motion: To return to the regular meeting.
Bancroft/Livings
Passed unanimously.

Legal – Continued

Motion: To authorize Chairman Paul Anderson to execute the sewer easement acquisition agreement with Edward and Verna Phillips for the Prospect Hill Road Sewers following the standard form agreement with the additional paragraph providing for reconsideration in the event of damage to their tree.
Bancroft/Livings
Passed unanimously.

Motion: To authorize Chairman Paul Anderson to execute the sewer easement acquisition agreement with Gary Conway for the Prospect Hill Road Sewers following the standard form agreement.
Bancroft/Livings
Passed unanimously.

Motion: To authorize Chairman Paul Anderson to execute the sewer easement acquisition agreement with Prospect Hill Enterprises LLC for the Prospect Hill Road Sewers following the standard form agreement.
Bancroft/Henry
Passed unanimously.

Motion: To authorize Chairman Paul Anderson to execute the sewer easement acquisition agreement with Loretta Crabb for the Prospect Hill Road Sewers following the standard form agreement.
Davis/Bancroft
Passed unanimously.

The State of Connecticut has provided their easement document and has authorized Attorney Cummings to record it along with the mylar map.

IX. Action on Facility Connection Charges

Motion: To impose the Facility Connection Charges, beginning with Lawrence Tribble, 32 Abbe Rd through The Depot LLC, 28 Hillside Farms Dr, in amounts published.
Bancroft/Davis
Passed unanimously.

X. Unfinished Business

Three-Year FCC Review – not addressed at this time.

Prospect Hill Rd Sewer

The paperwork for the project has been signed and sent to the contractor; work is expected to begin in mid September.

Plant Computer System Upgrade

The Ethernet Port Expander was purchased to allow the old computer system to communicate with the new system. A new plant computer has been ordered from Dell and the new system is expected to be online and running by the first of the year.

XI. New Business

Discussion of Superintendent's Report

Mr. Alibozek explained that there was not a formal report, but he would like to discuss a problem that occurred at Hillside Farms Drive this week. The WPCA received a call from Len Norton about an odor complaint from a resident. It was discovered the odor was coming from a backup at Hillside Farms Drive, every manhole on the west side of the street was full of construction debris and the laterals were backing up. The jet truck was used to clean the lines and the contractor was contacted about the problem.

Annual Election of Officers

Mr. Bancroft nominated Mr. Anderson as Chairman. Mr. Davis seconded the nomination.

Motion: To close nominations for Chairman.
Bancroft/Livings
Passed unanimously.

Mr. Anderson was voted in as Chairman unanimously.

Mr. Livings nominated Mr. Davis as Vice Chairman. Mr. Bancroft seconded the nomination.

Motion: To close nominations for Vice Chairman.
Bancroft/Livings
Passed unanimously.

Mr. Davis was voted in as Vice Chairman unanimously.

XII. Adjournment

Motion: To adjourn the meeting at 8:01 pm
Bancroft/Livings
Passed unanimously

Respectfully submitted,

Laura Michael
Recording Secretary